

### *Book Voucher Guidelines:*

**\*\*\*\*This Book Voucher form must be taken to WCU Campus Store in the Sykes Union Building.\*\*\*\***

- **You are eligible for a book voucher only if your anticipated financial aid credit exceeds your semester charges.** If you owe the University for any reason, you are not eligible for a book voucher.
- **You must have a WCU ID to obtain a book voucher.** Please obtain your ID at the SSI Service Center located on the bottom floor in Sykes – directly across from the bookstore.
- **Bursar office staff cannot predict the cost of your books and supplies.** You must price the books yourself and request an amount.
- If you are eligible for a refund from the Bursar's Office due to excess financial aid, that refund will be reduced by the total amount of your book vouchers.
- **Once the book voucher transaction is completed, you may not cancel it.** Funds are transferred from your account in the Bursar's Office to the book store when you turn in your form to the WCU Campus Store, Sykes Building.
- **You can use your book voucher for ANYTHING sold in the WCU Campus Store located in Sykes throughout the semester. This voucher cannot be used at any other book store.**
- **If you do not use all proceeds of your book voucher, SSI will automatically convert all unused dollars to Ram Bucks.** Please direct questions to the SSI business office.