

Organizational Ram Card Request

Organization Name: _____

(Please note that we reserve the right to abbreviate or shorten long organization names, so they fit on the card)

Organization SSI Account Number: _____

(Please include all six digits)

Organization Faculty Advisor Name: _____

Organization Faculty Advisor Email: _____

Your name: _____

Your position in the organization: _____

Your WCU email: _____

☐

I have emailed a logo for the card image to ramecard@wcupa.edu.

Once issued, the above named SSI Organization is responsible for the condition, possession and use of the card and any funds found on the card. The first card will be issued at no cost to your organization. Printed a replacement card for any reason (damage, lost, stolen, new photo, etc.) will charge your organization's account a discounted replacement card rate of \$20.00 per card.

If a card is lost or stolen, the above named SSI Student Organization should contact the Ram Card Office immediately, either by phone during regular business hours at (610) 738-0429 or by email at ramecard.com, so that the card may be locked and the funds on the card are secured.

Please be advised that the first card issued to your organization will not yet contain any funds until you load Ram Bucks onto the card from your organization's SSI account. You can load funds onto the card by filling out a voucher form in room Sykes 259.

Faculty Advisor Signature:

Date: _____

For Official Use Only:

Date of form received: _____

Date of logo photo received: _____

Card issuance date: _____

Ready for Pickup email sent to: _____

Date of email sent: _____

Card picked up by: _____

Card picked up date and time: _____

For signature: _____